



Butterfly Pavilion Field Trip Logistics

The Butterfly Pavilion is located at 6252 W 104th Ave Westminster, CO 80020

Prior to Arrival

- *Pre-visit materials:* Please visit the materials link on www.registrationsite.org for grade appropriate classroom activities to complete before and after your field trip. Scavenger hunts are also available for your students to work on during your Butterfly Pavilion field trip!
- *Chaperone requirements:* One adult is required per ten students and must supervise their group at all times. However, to better facilitate your visit, the Butterfly Pavilion allows one free adult (including teachers and chaperones) for every five students. Extra adults are \$7.95 each.
- *Nametags:* We appreciate nametags for students, with first names in LARGE print and your school name.
- *Organization of students:* In our classrooms, we enjoy working with groups of no more than 50 students per time slot for more individual and hands-on experiences. For some Butterfly Pavilion classes, we may request that you further divide your class into groups of 5-7 students each to facilitate the inquiry-based lesson. After the class presentation, we suggest you tour the Butterfly Pavilion in groups of (5-10 students) in order to better enjoy the exhibits. Please assign students to chaperone groups prior to your field trip to optimize your time!
- *Scholarships:* The Butterfly Pavilion provides a limited amount of financial assistance to Colorado schools that are located both within and outside the SCFD area who have 50% or more student participation in the Federal Free and Reduced Lunch Program. Applications are available under our Scholarships link on www.registrationsite.org. If you need more information, please call 303-469-5441, ext. 1863.

What to Expect

- *Storage of coats and lunches:* Due to space constraints, we recommend that you leave lunches, coats and backpacks stored on your bus. However, in the event of inclement weather, the Butterfly Pavilion has a limited number of storage bins to hold coats.
- *Field Trip Length:* We recommend 30-45 minutes in the classroom (for class/visit trips), 1-1.5 hours to explore the 4 indoor exhibits and an additional 30-40 minutes to walk the outdoor nature trail and eat lunch. Most groups spend, on average, 2-3 hours at the Butterfly Pavilion.
- *Bus Parking:* Parking is available free of charge in the adjacent parking lot. Buses may drop off children in front of the Pavilion, then park in spaces painted for buses or in the overflow lot. If these locations are full, please park in the SE corner of the Westminster Promenade (closest to the traffic light at 104th Ave). Please have your bus driver park carefully (using the buddy system if possible) and courteously.
- *Behavioral guidelines:* Have FUN and please discuss the following with your students!
 - Stay with your group/chaperone at all times and be respectful of other visitors.
 - Let the butterflies choose where to land – they can touch you but please don't touch them. Touching a butterfly's wings can harm the tiny scales that give them color.
 - Please watch where you step! Butterflies gather around puddles to drink the water.
 - Use inside voices and please respect the homes of our many animals.

At the Butterfly Pavilion

- *Arrival Time:* Please be prompt! If you are late, your class visit may be shortened or canceled depending on the Butterfly Pavilion's group schedule for the day. **Your scheduled time is your entry time into the class or the beginning of your self-guided visit and signals the beginning of your field trip.** We are not able to allow groups to tour the exhibits prior to your scheduled time.

- *Check-in:* Please plan to arrive 5-10 minutes early to allow for group check-in and payment. For check-in, please have the following ready:
 - Number of students and adults (including chaperones and teachers)
 - Your completed tax exempt form
 - Payment (cash, check or credit card).
 - Students must remain outside while the teacher checks in and is given further instructions.

- *Exhibit Exploration:*
 - Crawl-A-See-Em: Arthropods from around the world including insects, arachnids, centipedes, millipedes and crustaceans.
 - Water's Edge: Saltwater touch tanks with sea stars, urchins and horseshoe crabs!
 - Wings of the Tropics: Our colorful butterfly conservatory with over 1000 free flying butterflies from tropics around the world!
 - Travelling Exhibit Hall: Check our website for updates on our newest exhibit!

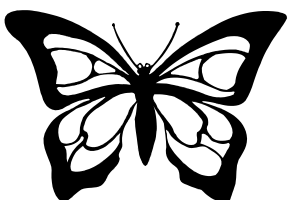
- *Outdoor Exhibits:* Discover the wonders of the Big Dry Creek Nature Trail (1/4 mile loop) and explore the Discovery Garden. Wander from flower to flower and search for busy bees or watch ants marching around their hills.

- *Lunch:* We have picnic tables **OUTSIDE** where students may eat their sack lunches. Food and drinks are available in our snack bar. Please store lunches on the bus when possible.
***If the weather is inclement, students may need to eat their lunches on the bus.** Unfortunately, the Butterfly Pavilion does not have indoor lunch facilities for groups at this time. An alternative outdoor lunch site is Westminster City Park (located next to the Westminster Recreation Center just northwest of 104th Ave and Sheridan).

- *Evaluation form:* You will be asked to complete a program evaluation at the end of your class. Please take a moment to fill this form out completely and drop it at the Front Desk before you leave. Your suggestions are very valuable and help us to shape our future programs and plans to better serve you!

- *Contact Us:* If you still have questions regarding your upcoming field trip to the Butterfly Pavilion, please contact us by phone at 303-469-5441 ext 1862 or via email at education@butterflies.org.

Thank you - We look forward to your visit!



Sincerely,
Butterfly Pavilion Education Department

